



ARMA General Committee Session
Technical Affairs Committee Activities Update

3:15 PM to 4:00 PM CT

Co-Chair: Brendan Dineen, Malarkey Roofing

Co-Chair: Paul Benensky, CertainTeed

Discussion Topic	Support Materials
Call to Order Roll Call Antitrust Reminder Agenda Review and Approval Approval of Minutes	01 - Antitrust Quick Reference 00 - Minutes 08/30/2021
Ventilation Task Force Chair: Paul Scelsi, Air Vent Inc. Activity update – <i>Scelsi/Dinwiddie</i>	
Sustainability Task Force Chair: Jean-François Côté, SOPREMA EPD Project Overview and Status – <i>Côté/Smiley/Phillips</i>	
Technical Review Task Force Chair: Lynn Picone, GAF Technical Bulletin and Fast Facts Update – <i>Picone/Smiley</i> Residential Asphalt Roofing Manual Status – <i>Picone/Goscinski/Smiley</i> Modified Bitumen Design Guide – <i>Lodge/Smiley</i>	
Other Updates	
Action Item Review	
Adjournment	

Zoom Connection Information

Join Zoom Meeting

<https://us02web.zoom.us/j/81239858883?pwd=OHVuanlwMVdmZWVvNU5jUE85RTJ4UT09>

Meeting ID: 812 3985 8883

Passcode: 337253

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To: ARMA Members and Staff

From: Reed Hitchcock, Executive Vice President

Re: Antitrust Compliance - Quick Reference

The Asphalt Roofing Manufacturers Association (“**ARMA**” or “**Association**”) has in effect an Antitrust Compliance Policy (“**Policy**”). The Policy is intended for the guidance of ARMA member company representatives, officers, directors and staff, when engaged in any activity conducted in the name of, or on behalf of, ARMA. All such persons are expected to be familiar with the Policy and to follow it both in letter and spirit.

The following cautionary statements are taken from the full Policy and are intended to be used as a quick reference tool. This document is not a substitute for the full Policy, which is available from the Association’s office and with which all are expected to be conversant. At all Association meetings and events, including informal gatherings before, during or following such meetings and events, **ARMA** members, their representatives and guests will not discuss any of the following competitively sensitive topics:

1. Current or future prices, price levels, costs or profit margins.
2. What is a fair or rational profit level.
3. Actions which could lead to standardizing or stabilizing prices.
4. Pricing or bidding methodologies or procedures.
5. Pricing practices or strategies, including methods, timing or implementation of price changes.
6. Whether or how prices, warranties or other terms of sale are advertised.
7. Cash or any other discounts, rebates, service charges or other terms and conditions of sale.
8. Credit terms.
9. Product warranty terms.
10. Actual, planned or projected production, production capacity or capacity utilization.
11. Projected demand.
12. Confidential company plans for new products.
13. Dividing or allocating geographic or product markets or customers.
14. Whether or on what terms to do business with a supplier, competitor or customer.
15. Whether or on what terms to solicit other companies’ employees for employment.
16. The business practices of individual firms.
17. The validity of any patent or the terms of any patent license.
18. Ongoing litigation, unless being reported upon by ARMA’s General Counsel or discussed appropriately at ARMA’s Counsel Forum.

We hope the above rules will be helpful as you participate in ARMA meetings and other activities. If you have any questions about antitrust compliance, do not hesitate to contact ARMA’s General Counsel:

C. Michael Deese
ARMA General Counsel
Howe & Hutton, Ltd.
Tel: (202) 466-7252 x103
Email: cmd@howehutton.com



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Attendance

Maury Alpert, Polyglass USA, Inc.
Josh Bandy, TAMKO Building Products LLC
Michelle Benatti, Firestone Building Products Company
Paul Benensky, CertainTeed LLC
Francis Bossé, Building Products of Canada
Sue Burkett, Owens Corning
Jean-François Côté, SOPREMA
Brandon Cote, SOPREMA
Joan Crowe, GAF
Brian Davis, GAF
Mark Defreitas, SOPREMA
David Dibblee, CertainTeed LLC
Brendan Dineen, Malarkey Roofing
Eileen Dutton, Malarkey Roofing
Heather Estes, GAF
Rebecca Everman, 3M
Kirk Goodrum, Siplast
Mark Harner, CertainTeed LLC
Jacob Heaps, Johns Manville
Randy Hughes, Mid-States Asphalt
Laurie Jallo, PABCO Roofing Products
Husnu Kalkanoglu, SOPREMA
Jay Keating, IKO Production, Inc.
Tim Kersey, SOPREMA
Jim Kirby, GAF
Stephanie Kiriazes, Firestone Building Products Company
Robert Kluttz, Kraton Polymers
John Kouba, Malarkey Roofing
William Liu, IKO Production, Inc.

Jonathon MacBride, Specialty Granules LLC
Dennis Mathes, Lomanco, Inc.
David Mutter, O'Hagin
Rebecca Newman, PABCO Roofing Products
Matthew O'Boyle, CertainTeed LLC
Darren Perry, SOPREMA
Lynn Picone, GAF
David Ploense, Crafcro, Inc
Sebastian Puchalski, Krafton Polymers
Bailey Reeves, CertainTeed LLC
Paul Scelsi, Air Vent Inc
Greg Schill, Mid-States Asphalt
Robert Sheffield, MTi Polyexe Corporation
Ming Shiao, GAF
Julie Shoemaker, SOPREMA
Steve Wadding, Polyglass USA, Inc.
Lisa Zentner, Crafcro, Inc

Management Team and Consultant:

Jessica Bratton, ARMA Committee Liaison
Reed Hitchcock, ARMA Executive Vice President
Aaron R. Phillips, ARMA Vice President of
Technical Services
Shelby Smiley, ARMA Associate Director
Jessica Bratton, ARMA Committee Liaison
April Elligson, ARMA Director of Meeting
Sid Dinwiddie, ARMA Consultant
Mike Deese, ARMA General Counsel

Call to Order

Chair Goodrum called the meeting to order at 3:46 pm ET. Bratton reviewed the roll call procedures and Deese reviewed the ARMA Antitrust Compliance Policy.

Motion to approve the agenda as presented (Kalkanoglu, Scelsi) carried.

Motion to approve the ARMA Technical Affairs Committee (TAC) minutes from the April 26, 2021 teleconference (Kalkanoglu, Benatti) carried.



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Goodrum provided an overview of the agenda, TAC mission statement, and committee structure.

Technical Review Task Force

Technical Bulletin Process Modifications

Task Force Chair Picone provided an update on the Technical Review Task Force's latest activities including the technical bulletin process modification to include a Board accepted Summary of Intent (SOI) document. Picone outlined the special process for technical bulletins on the topic of ventilation.

Technical Bulletin and Fast Facts Update

Picone outlined the completed technical bulletins, identified *Fast Facts* reviewed and updated in response to technical bulletin revisions, and provided an overview of the technical bulletins currently in the revision process and to be taken up next.

Residential Asphalt Roofing Manual Status

Picone provided a status update on the Residential Roofing Manual update project.

Ventilation Task Force

Activity Update

Task Force Chair Scelsi provided an update on the Ventilation Task Force's latest activities including a review of the FEMA MAT reports and recommendations, assistance with code change proposals related to ventilation, work on ventilation items in the ARMA document library, and the review of the technical bulletins about ventilation.

Sustainability Task Force

EPD Project Overview and Status

Task Force Chair Côté provided an overview of the Sustainability Task Force in-process project to update ARMA industry average Environmental Product Declarations (EPD), outlined the newly developed timeline, and highlighted the challenges faced throughout the project. Côté informed members that ARMA requested an extension for the current EPDs in case the October 28th deadline cannot be met.

Smiley outlined the Post Project Review, used to help improve future EPD renewal projects.

Other Updates

Technical Review Task Force Working Session

Goodrum reminded members of the TRTF working session.



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Adjournment

Motion to adjourn the meeting (Scelsi/ Kalkanoglu) carried. Meeting adjourned at 4:14pm ET.

DRAFT