



**ARMA General Committee Session**  
**Asphalt Roofing Recycling Committee Activities Update**

1:45 PM to 3:00 PM CT

Co-Chair: Laurand Lewandowski, Owens Corning

Co-Chair: Eileen Dutton, Malarkey Roofing

Discussion Topic	Support Materials
<b>Call to Order</b> Roll Call Antitrust Reminder Agenda Review and Approval Approval of Minutes	00 - Antitrust Quick Reference  00 - Minutes 04/13/2022
<b>Welcome</b> Scope, Mission, and Strategy	01 - ARRC Scope
<b>Industry Statement</b> Update and Status	
<b>Strategy No. 1 – Inform and Educate</b> Conduct Asphalt Roofing Recycling Forum Curate and Communicate Equip ARMA Members and Educate Interested Parties Communicate Lessons Learned	
<b>Strategy No. 2 – Monitor the Regulatory and Legislative Space</b> Track Relevant Developments Share Relevant Information	02 – State Regulatory Tracking
<b>Strategy No. 3 – Develop Collaboration</b> Foster Positive Relationships	
<b>Other Updates</b>	
<b>Action Item Review</b> Next meeting – May 19, 2022, 3:00 – 4:30 PM ET	
<b>Adjournment</b>	

**Zoom Connection Information**

Join Zoom Meeting

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To: ARMA Members and Staff

From: Reed Hitchcock, Executive Vice President

**Re: Antitrust Compliance - Quick Reference**

The Asphalt Roofing Manufacturers Association (“**ARMA**” or “**Association**”) has in effect an Antitrust Compliance Policy (“**Policy**”). The Policy is intended for the guidance of ARMA member company representatives, officers, directors and staff, when engaged in any activity conducted in the name of, or on behalf of, ARMA. All such persons are expected to be familiar with the Policy and to follow it both in letter and spirit.

The following cautionary statements are taken from the full Policy and are intended to be used as a quick reference tool. This document is not a substitute for the full Policy, which is available from the Association’s office and with which all are expected to be conversant. At all Association meetings and events, including informal gatherings before, during or following such meetings and events, **ARMA** members, their representatives and guests will not discuss any of the following competitively sensitive topics:

1. Current or future prices, price levels, costs or profit margins.
2. What is a fair or rational profit level.
3. Actions which could lead to standardizing or stabilizing prices.
4. Pricing or bidding methodologies or procedures.
5. Pricing practices or strategies, including methods, timing or implementation of price changes.
6. Whether or how prices, warranties or other terms of sale are advertised.
7. Cash or any other discounts, rebates, service charges or other terms and conditions of sale.
8. Credit terms.
9. Product warranty terms.
10. Actual, planned or projected production, production capacity or capacity utilization.
11. Projected demand.
12. Confidential company plans for new products.
13. Dividing or allocating geographic or product markets or customers.
14. Whether or on what terms to do business with a supplier, competitor or customer.
15. Whether or on what terms to solicit other companies’ employees for employment.
16. The business practices of individual firms.
17. The validity of any patent or the terms of any patent license.
18. Ongoing litigation, unless being reported upon by ARMA’s General Counsel or discussed appropriately at ARMA’s Counsel Forum.

**We hope the above rules will be helpful as you participate in ARMA meetings and other activities. If you have any questions about antitrust compliance, do not hesitate to contact ARMA’s General Counsel:**

**C. Michael Deese**  
**ARMA General Counsel**  
**Howe & Hutton, Ltd.**  
**Tel: (202) 466-7252 x103**  
**Email: cmd@howehutton.com**



### Attendance

Allan Lawrence, IKO Production, Inc.  
Amanda Boyer, CertainTeed LLC  
Carter Lea, TAMKO Building Products LLC  
Eileen Dutton, Malarkey Roofing  
Heather Estes, GAF  
Helene Hardy-Pierce, GAF  
Jay Keating, IKO Production, Inc.  
John Kouba, Malarkey Roofing Products  
Josh Bandy, TAMKO Building Products LLC  
Justin Minder, CertainTeed LLC  
Kathy Powles, Falcon Green Resources, Inc.  
Lakia Cochrane, CertainTeed LLC  
Laurand Lewandowski, Owens Corning  
Laurie Jallo, PABCO Roofing Products  
Lisa Zentner, Crafcro, Inc.  
Mark Leo, Owens Corning  
Maureen Kavanaugh, 3M Industrial Mineral Products Division  
Robert Sheffield, MTi Polyexe Corporation  
Stacy Johnson, Polyglass USA Inc.  
Will Smith, Owens Corning

### Management Team and Consultant

Reed Hitchcock, ARMA Executive Vice President  
Aaron R. Phillips, ARMA Vice President of Technical Services  
Miriam Higginbotham, ARMA HSE Director  
Shelby Smiley, ARMA Associate Director  
Lisa Davidson, ARMA Committee Liaison

### Call to Order

Lewandowski called meeting to order at 1:01pm ET. Davidson read the roll call and reviewed the ARMA Antitrust Compliance Policy.

**Motion to approve the agenda as amended (Hardy-Pierce/Estes) carried.** Topic *General Services Administration (GSA) Update* was added to the section Monitor Regulatory and Legislative Space.

**Motion to approve ARMA Asphalt Roofing Recycling Committee minutes from March 2, 2022 as presented (Dutton/Hardy-Pierce) carried.**

### Strategic Update

### *Task Force on Industry Statement(s)*

Lewandowski provided an overview and explanation of the Task Force as well as the draft 'ARMA Statement on Recycling of Asphalt Roofing Materials'. Members were advised of the reasoning behind the draft statement and were provided an explanation of how the statement was created. The draft statement will be discussed by the Board of Directors on April 28 during the ARMA Spring Meetings. During discussion of the draft statement, a member suggested adding an education component.

## **Inform and Education (ARMA Members and the Public)**

### *Technical Bulletin Update*

#### Asphalt Shingle Recycling

Phillips provided a timeline overview of the technical bulletin editing. Members were advised that the bulletin was approved by the ARMA Board and is now available on the website. Phillips alerted members that NAPA released new survey information which may trigger another update of the bulletin. Staff will review the NAPA report and determine next steps regarding the bulletin.

### *Recycled Asphalt Shingle Specifications*

Members were provided a presentation regarding specifications for putting RAS in HMA in Illinois. A discussion occurred surrounding the presentation, the results, and potential impact that it could have on future projects in Illinois and other states.

## **Monitor Regulatory and Legislative Space**

### *General Services Administration (GSA)*

Higginbotham alerted members that in March, GSA issued new federal standards which will impact the concrete and asphalt paving industries. These new requirements stem from Executive Order 14057, which pertains to the 'buy clean policy' and may encourage use of RAS in asphalt paving on federal projects.

### *HB 1544 Update*

Higginbotham alerted members that this New Hampshire bill was determined "inexpedient to legislate" and will not be moving forward.

### *IECC Code Development*

#### Construction Debris Proposals (CEPI-256-21 & REPI-166-21)

Phillips provided an overview of changes proposed via CEPI-256-21 and REPI-166-21 which would create non-mandatory appendices available for adoption by jurisdictions. Members were alerted that the proposals were recommended for disapproval by the responsible committees.

## **Develop Collaboration with Other Stakeholders**

### *Asphalt Institute (AI)*

#### STAR Symposium

Lewandowski provided members an overview of the upcoming STAR Symposium scheduled for May 17-18, 2022, and indicated this is an Asphalt Institute Foundation event instead of an Asphalt Institute one, as is implied by

the meeting agenda. Lewandowski provided an overview and upcoming goals of AI. Takeaways from the Symposium will be brought to the next ARRC meeting.

#### *Asphalt Institute Foundation (AIF)*

##### Research

Lewandowski provided members an overview and history of AIF, as well as their research sponsorship efforts associated with sustainable materials management for asphalt roofing.

#### *Construction & Demolition Recycling Association (CDRA)*

##### Shingle Recycling Forum

Powles alerted members that the Shingle Recycling Forum is tentatively scheduled for Oct. 4-7, 2022 and discussed the developing event program. If members have any input, ideas, speaker suggestions, etc., they should reach out to Powles or Phillips.

##### Other Updates

Members were reminded of the upcoming Spring Committee Meetings happening in Kansas City April 25-28. ARRC will be providing a committee update to other ARMA members the afternoon of April 26.

##### Action Item Review

Davidson to send draft Industry Statement with minutes, pending final approval by Executive Vice President Hitchcock.

##### Adjournment

**Motion to adjourn (Dutton/Zentner) carried at 1:57pm ET.**