



Sustainability Task Force
DoubleTree Washington Dulles Airport
Herndon, Virginia
Monday, September 14, 2026, 4:00PM – 5:00PM EDT
Chair: TBD

Topic	Support Materials
Call to Order • Roll Call • Antitrust Reminder • Agenda Review and Approval • Approval of Minutes	00 – Antitrust Quick Reference 00 – Minutes July 13, 2023
Mission of the Sustainability Task Force • Key Priorities ◦ <i>Solicit feedback from members</i> • Timeline Review • Review mission statement and discuss updates	01 – STF Mission
Other Updates • Legislative and Regulatory Topics ◦ Examples & Deliverables • Sustainability Task Force Chair ◦ <i>Solicit volunteers</i>	
Action Item Review • Next Meeting - TBD	
Adjournment	



To: ARMA Members and Staff

From: Reed Hitchcock, Executive Vice President

Re: Antitrust Compliance - Quick Reference

The Asphalt Roofing Manufacturers Association (“ARMA” or “Association”) has in effect an Antitrust Compliance Policy (“Policy”). The Policy is intended for the guidance of ARMA member company representatives, officers, directors and staff, when engaged in any activity conducted in the name of, or on behalf of, ARMA. All such persons are expected to be familiar with the Policy and to follow it both in letter and in spirit.

The following cautionary statements are taken from the full Policy and are intended to be used as a quick reference tool. This document is not a substitute for the full Policy, which is available from the Association’s office and with which all are expected to be conversant. At all Association meetings and events, including informal gatherings before, during or following such meetings and events, ARMA members, their representatives and guests will not discuss any of the following competitively sensitive topics:

1. Current or future prices, price levels, costs or profit margins.
2. What is a fair or rational profit level.
3. Actions which could lead to standardizing or stabilizing prices.
4. Pricing or bidding methodologies or procedures.
5. Pricing practices or strategies, including methods, timing or implementation of price changes.
6. Whether or how prices, warranties or other terms of sale are advertised.
7. Cash or any other discounts, rebates, service charges or other terms and conditions of sale.
8. Credit terms.
9. Product warranty terms.
10. Actual, planned or projected production, production capacity or capacity utilization.
11. Projected demand.
12. Confidential company plans for new products.
13. Dividing or allocating geographic or product markets or customers.
14. Whether or on what terms to do business with a supplier, competitor or customer.
15. Whether or on what terms to solicit other companies’ employees for employment.
16. The business practices of individual firms.
17. The validity of any patent or the terms of any patent license.
18. Ongoing litigation, unless being reported upon by ARMA’s General Counsel or discussed appropriately at ARMA’s Counsel Forum.

We hope the above rules will be helpful as you participate in ARMA meetings and other activities. If you have any questions about antitrust compliance, do not hesitate to contact ARMA’s General Counsel:

C. Michael Deese
ARMA General Counsel Pannos Law, LLC
Tel: (847) 954-7178
Email: michael.deese@pannos-law.com



Asphalt Roofing Manufacturers Association
Sustainability Task Force (STF)
Virtual Meeting Minutes
Thursday, July 13, 2023

Attendance

Allan Lawrence, IKO Production, Inc.
Amanda Boyer, CertainTeed
Robert Kluttz, Kraton Polymers
Brendan Dineen, Malarkey Roofing
Eileen Dutton, Malarkey Roofing
Francis Bossé, Building Products of Canada, Corp.
Heather Estes, GAF
Jean-François Côté, SOPREMA
Jim Kirby, Siplast
John Augustine, Owens Corning
Julie Tinklenberg, Saint-Gobain
Kaley Laleker, CertainTeed LLC
Leila Pourzahedi, Owens Corning
Madeline Fleisher, Owens Corning
Sam Schneider, Saint-Gobain
Stephanie Daniels, Atlas Roofing Corporation
Steven Wadding, Polyglass USA, Inc.

ARMA Staff and Consultants

Aaron R. Phillips, ARMA Vice President of Technical Services
Andy Lodge, ARMA Consultant
Shelby Smiley, ARMA Associate Director
Lisa Davidson, ARMA Committee Liaison

Call to Order

Côté called the meeting to order at 12:31PM EDT. Davidson read the roll call and reviewed the ARMA Antitrust Policy.

Motion to approve the agenda as presented (Estes/Bossé) carried.

Motion to approve the Sustainability Task Force minutes from the June 27, 2023 virtual meeting as presented (Bossé/Kirby) carried.



LCA/EPD Project

Status Update

Phillips alerted members that one LCA inventory table in the LCA report previously submitted to UL Environment had offset rows due to a cut and paste error. Sphera was alerted and an updated report has been submitted to UL Environment. There is still no update regarding the availability of the EPDs. Two of ARMA's EPDs are set to expire at the end of August 2023. If these two EPDs are not approved by August, ARMA will pay to extend them and keep them active. The remainder of the EPDs expire in December 2023.

PCR Renewal Project

Discussion of Potential Comments

Members discussed potential edits to Table 3. Phillips reviewed the assumptions for torch applied SBS and APP sheets, providing a history of how the original numbers were determined. Members agreed to submit a comment to update those numbers. Phillips will do research to determine updated data with assistance from member companies.

Members discussed the transportation assumption numbers in Table 3. Members determined that ARMA should not submit a comment to update transportation numbers.

Members discussed whether the PCR should be updated so that modules A1, A2, and A3 are declared separately. Following discussion, there was a lack of consensus, and members determined that this comment will not be submitted.

Following discussion, members supported removing declared values for the EU and Rest of the World from the PCR and limiting declared values to North America.

Members discussed matching the function unit of 100-m² with the declared unit of 1 m² and the potential impact of this change. Members expressed support for submitting this comment.

Members discussed potentially including renewable energy for the Manufacturing Stage (A3), adding an addendum table which identifies RECs purchased at site and VPPAs. Members agreed that this comment should not be submitted.

Potential revisions to Table 12 were discussed and supported for submission.

Members agreed to submit the comment about maintenance not being the only factor to be considered for the use-phase in module B.

Members agreed to submit proposed comments for sections 7 and 8 of the PCR.

Members engaged in a discussion pertaining to scrap rate data associated with roofing installation and whether ARMA should submit a comment. Members discussed potential scrap rates and sources of data, including the ARMA Asphalt Residential Roofing Manual. Members agreed to submit a comment with proposed percentages for low-slope, steep-slope, and metal flashing.

Members discussed submitting a comment that asks how raw materials with recycled content are treated with respect to inputs/outputs/impacts. Members did not reach a determination for action on submission. Members agreed that the section reference in Part A of section 3.4 should be updated. Phillips will research to determine if comments can be submitted for Part A.



Members discussed whether post terminal processing of asphalt binder should be included in the PCR, discussing the scope of responsibility for ARMA and the Asphalt Institute. Members agreed that more work needs to be done to determine if a comment should be submitted on this topic.

Members discussed whether there is an opportunity to request revisions to Part A of the PCR. Phillips will reach out to UL regarding whether this is possible.

Other Updates

Future Projects

Tabled due to timing.

Action Item Review

Next Meeting – TBD

ACTION: Phillips will do research to determine updated data for torch applied SBS and APP sheets with assistance from member companies.

ACTION: Phillips will research to determine if comments can be submitted for Part A.

Adjournment

Meeting adjourned by consensus 2:02pm EDT.

SUSTAINABILITY TASK FORCE MISSION

To coordinate the Association's sustainability initiatives, including the development of asphalt industry Product Category Rules (PCRs), Life Cycle Assessments (LCAs), and Environmental Product Declarations (EPDs).